Guidelines for online Admission 2022-23

Procedureforonlineregistration

Step 1: - To create a new account, Click on **CREATE AN ACCOUNT**
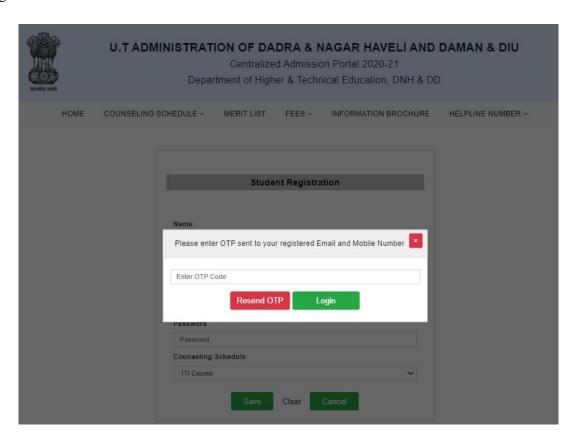

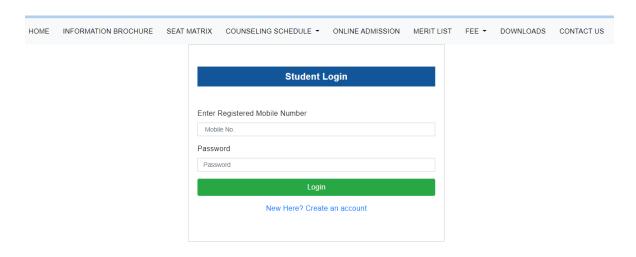**Step 2:** Fill the **STUDENTS REGISTRATION** for a creating an account.

Step 3: After filling the data, **CLICK ON SAVE BUTTON** and you will receive an **OTP** on your registered E-Mail id.
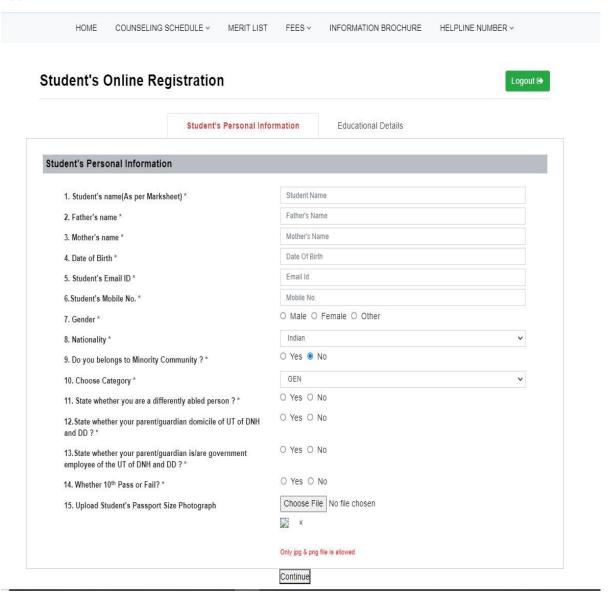

Step 4: Entre your registered mobile number and password for **STUDENT LOGIN.**

Step 5: After login, a page to fill students' **PERSONNEL** information will appear on the screen
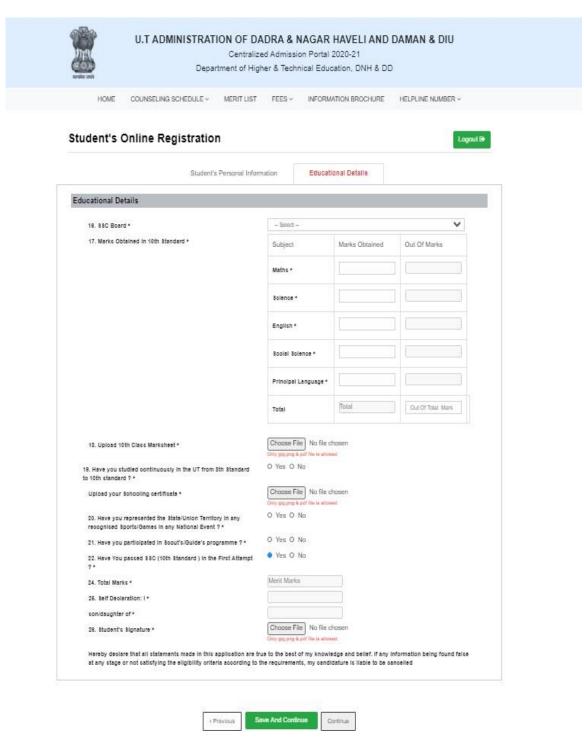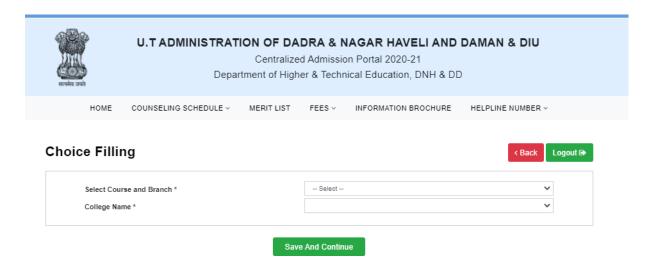
HOME   COUNSELING SCHEDULE ⌄   MERIT LIST   FEES ⌄   INFORMATION BROCHURE   HELPLINE NUMBER ⌄

Student's Online Registration   Logout ➔

Student's Personal Information   Educational Details

Student's Personal Information

1. Student's name(As per Marksheet) *	Student Name
2. Father's name *	Father's Name
3. Mother's name *	Mother's Name
4. Date of Birth *	Date Of Birth
5. Student's Email ID *	Email Id
6. Student's Mobile No. *	Mobile No.
7. Gender *	○ Male ○ Female ○ Other
8. Nationality *	Indian ⌄
9. Do you belongs to Minority Community ? *	○ Yes ◉ No
10. Choose Category *	GEN ⌄
11. State whether you are a differently abled person ? *	○ Yes ○ No
12. State whether your parent/guardian domicile of UT of DNH and DD ? *	○ Yes ○ No
13. State whether your parent/guardian is/are government employee of the UT of DNH and DD ? *	○ Yes ○ No
14. Whether 10th Pass or Fail? *	○ Yes ○ No
15. Upload Student's Passport Size Photograph	Choose File No file chosen
	🖼 x
	Only jpg & png file is allowed

Continue

Step6:

Afterfillinganduploadingtherequireddataofpersonaldetails,clickon**CONTINUE**andap
agetofillthe**EDUCATIONALDETAILS**asshownbelowwillappearonthescreen.

Step 7: Once all the education details have been filled up click on **SAVE AND CONTINUE** button as shown above.
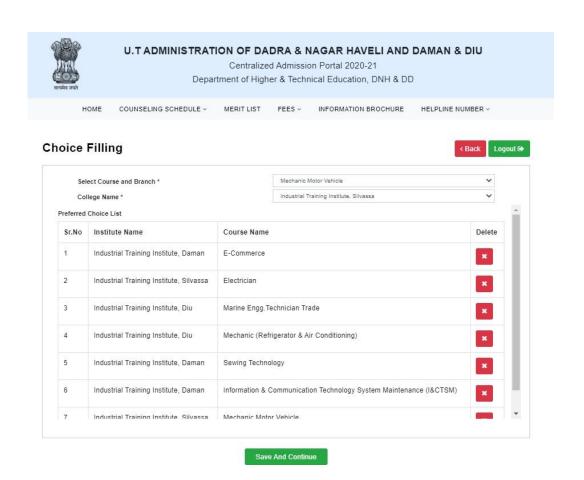
Step 8: FOR choice filling, click on **CHOICE FILLING** option as shown below

NOTE: Students are advised to select the most preferred **COURSES AND COLLEGE** at the **FIRST** place and least preferred at the **LAST** place

Step 9: After clicking on choice filling button, select on COURSE **AND BRANCH AND THEN SELECT COLLEGE NAME** as per your preference as shown below.
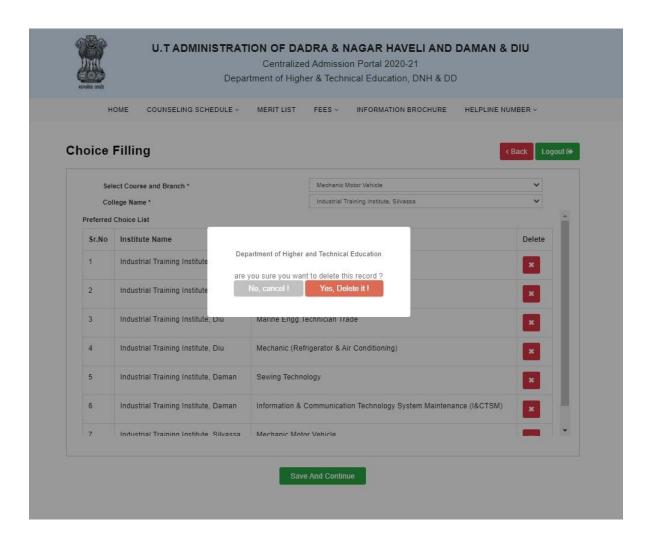
Once the choice filling is done a page as shown above will appear on the screen then click on**"Save and Continue"** button.
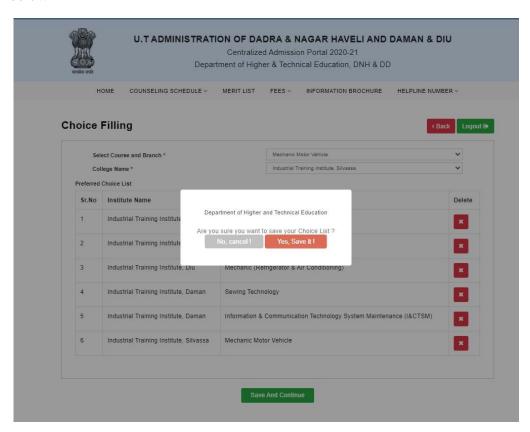
Note: - Students can DELETE the selected choice by clicking on the ✗action as shown below. Once the student click on the ✗action, a message "are you sure you want to delete this record?" will appear on thescreen.
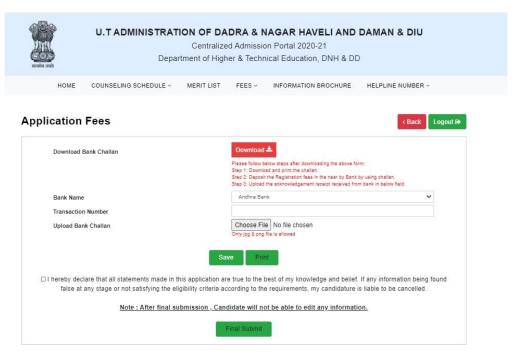
Step10: Once students are done with choice filling click on **SAVE AND CONTINUE** button and message **"Are you sure you want to save your choice list?"** will appeared on screen shown below
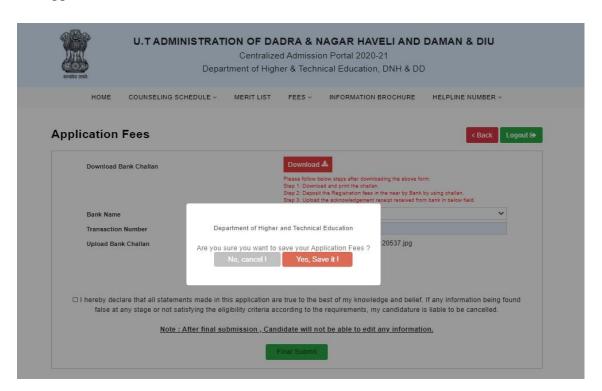

Step11: Once the choice filled is saved, a page for the payment of **APPLICATIOB FEES** will appear on the screen as shown below.
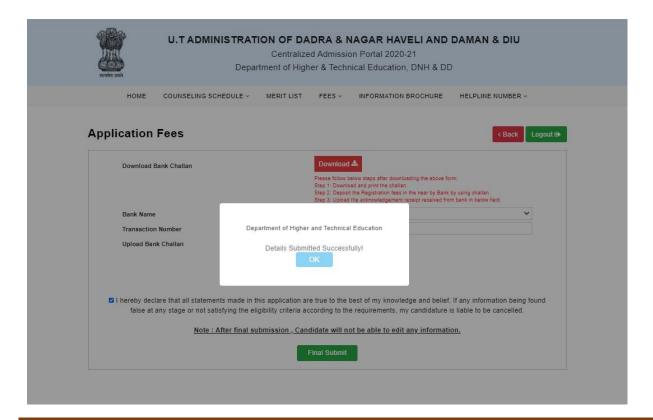
Step12: After entering the bank name, transaction number and uploading bank challan, click on **SAVE** option & a message "**Are you sure you want to save your Application fees**?" will appear on the screen as shown below.
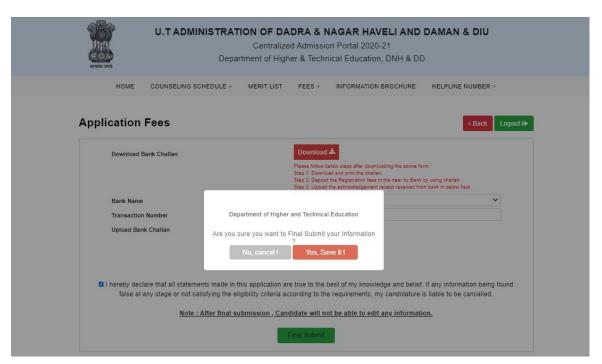

Once you click on **"Yes, save it!"**, a message of **"Details submitted Successfully"** will appear on the screen as shown below.
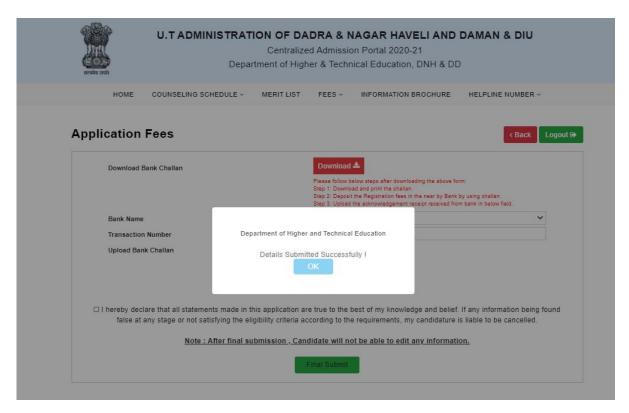
Step13: After the details are submitted successfully click on **FINAL SUBMIT** and a message **"Are you sure you want to Final Submit your information"** will appear on the screen as shown below.
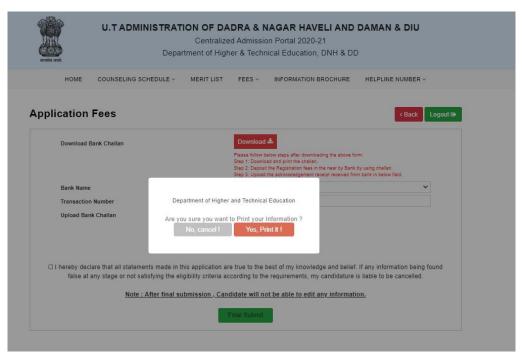

Once the students click on "**Yes, save it!**,"a message of "**Details submitted successfully**" will appear on the screen
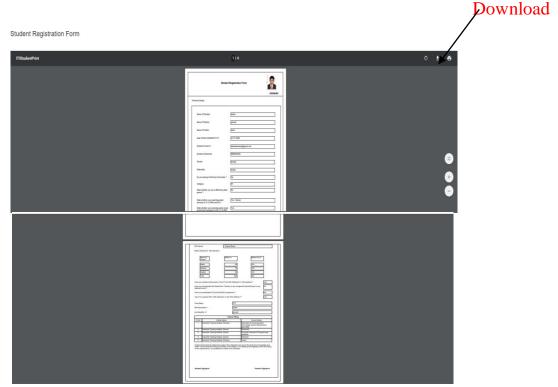
Step14: Once the details are saved click on **PRINT** option and message **"are you sure you want to Print your Information"** will appear on the screen.

Click on **Yes, Print It!** And your application will appear on the screen as shown below

Download

Click on **Download** and take the Print Out of the application and submit the Physical Copy with supporting documents at the respective help centre.