



# U.T. ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU

## DEPARTMENT OF HIGHER & TECHNICAL EDUCATION

### PROSPECTUS

For ITI Admission  
2021-2022



Brochure:-

For Admission to Industrial Training Institute,  
Dadra & Nagar Haveli / Daman / Diu

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**Provisional Key Dates for Admission to Industrial Training Institute: 2021-22.**

For Latest Updates Refer Website: [www.dhtednhdd.in](http://www.dhtednhdd.in)

Sr No.	Activities	Date
01	Commencement of Online Registration	19.07.2021
02	Submission of the duly filled Registration form with uploading of necessary documents on portal	Up to 31.08.2021
03	Release of Provisional Merit List up to 5.00 PM	06.09.2021
04	Declaration of 1 <sup>st</sup> Allotted List of Admission Round-1	08.09.2021
05	Payment of Caution Money in respective Institute for confirmation of allotted seat in admission Round-1	09.09.2021 To 12.09.2021
06	Reshuffling of the vacant seat of the 1 <sup>st</sup> round for Domicile Candidate	13.09.2021
07	Declaration of Allotment List of the Admission Round-2	14.09.2021
08	Payment of Tuition fees in respective Institute for confirmation of allotted admission Round-2	15.09.2021 to 16.09.2021
09	Display of Vacancy for Spot Round Admission After Round 2 at Institute level	16.09.2021
10	Spot Round at Institute level	17.09.2021
11	Commencement of the academic term	20.09.2021

## 1. INTRODUCTION

Presently there are three Industrial Training Institutes are functioning under Higher and Technical Education in U. T. of Dadra & Nagar Haveli and Daman & Diu are as under:

- a) Govt. Industrial Training Institutes, Silvassa (Established in the year 1976)
- b) Govt. Industrial Training Institutes, Daman (Established in the year 1978)
- c) Govt. Industrial Training Institutes, Diu (Established in the year 1981)

These Training Institutes are conducting the Training in the following Trade faculties, (1) Electrician, (2) Wireman, (3) Fitter, (4) Turner, (5) Mechanic Motor Vehicle, (6) I&CTSM, (7) Welder, (8) Secretarial Practice (English), (9) COPA, (10) Electronics Mechanic, (11) Refrigeration & Air Conditioning, (12) Plastic Processing Operator, (13) Mechanic (Diesel) (14) Travel & Tour Assistant (15) Sewing Technology (16) Machinist (17) E-Commerce (18) Marine Engg. Technician (19) Fashion Technology, (20) Asst. Tourist Guide etc. All the above Govt. Industrial Training Institutes are constructed with all Infrastructural facilities with separate Campus at Silvassa (DNH), Ringanwada (Daman) & Ghoghla (Diu).

The Institute imparts training in Engineering & Non-Engineering, Two year / One year Trade Courses approval by the Govt. of India in consultation with the National Council for Vocational Training, New Delhi. On completion of the prescribed period and the course of training the trainees are required to appear for the All India trade Test of Craftsman are conducted under the aegis of the National Council for Vocational Training and successful trainees are awarded the National Trade Certificate issued by National Council for Vocational Training.

## 2. AIMS & OBJECTIVES

With an objective of ensuing a steady flow of skilled workers and to reduce unemployment among the educated youth by training & equipping them for suitable Industrial employment and as well as for self-employment. The Institute imparts training in Engineering & Non-Engineering, Two year / One-year Trade Courses approval by the Govt. of India in consultation with the National Council for Vocational Training, New Delhi. The Trainees on completion of the Training courses is assured of the jobs with the concerned Institute, for which the follow up action is taken after the declaration of result.

### 3. DETAILS OF SEATS AND TRADES OFFERED AT ITI's:

Sr. No.	Trades	No. of Seats available in ITI's			Remarks
		DNH	Daman	Diu	
1.	Fitter	40	40	20	
2.	Turner	40	20	---	
3.	Electrician	40	20	20	
4.	Wireman	40	---	20	
5.	Refrigerator & Air Conditioning Technician	---	24	24	
6.	Plastic Processing Operator	---	20	---	
7.	Computer Operator & Programming Assistant	24	48	24	1. 50% Seats Reserved for Girls in Daman 2. 25% i.e. 06 seats Reserved for Girls in DNH
8.	Welder	40	20	20	
9.	Mechanic (Diesel)	---	24	24	
10.	Travel & Tour Assistant	---	24	--	
11.	Asst. Tourist Guide	--	--	20	
12.	Marine Engg. Technician trade	--	--	20	
13.	Sewing Technology	---	20	20	(100% Seats reserved for girls, if vacant boys may be attended)
14.	Fashion Technology	--	20	--	
15.	E-Commerce	---	20	--	
16.	Mechanic Motor Vehicle	24	--	--	
17.	Information & Communication Technology System Maintenance (I&CTSM)	24	24	--	25% i.e. 06 seats will be reserved for Girls
18.	Secretarial Practice (English)	20	--	--	Preference will be given to Girls /female candidate.
	<b>Total Seats</b>	292	324	212	

#### 4. EDUCATIONAL QUALIFICATION PRESCRIBED FOR TRADES & DURATION OF TRAINING:

Sr. No.	Trade	Duration	Education Qualification Engg. / Non-Engg.	
1.	Fitter.	2 Year	Engg.	Passed 10 <sup>th</sup> class examination under 10+2 System of education or its equivalent
2.	Turner	2 year	Engg.	
3.	Plastic Processing Operator	1 year	Engg.	
4.	Refrigerator & Air Conditioning Technician	2 Year	Engg.	
5.	Electrician	2 Year	Engg.	Passed 10 <sup>th</sup> class examination under 10+2 system of education with science as one of the subjects or its equivalent.
6.	Wireman.	2 Year	Engg.	Passed 8 <sup>th</sup> class examination or its Equivalent.
7.	Mechanic (Diesel)	1 Year	Engg.	Passed 10 <sup>th</sup> class examination under 10+2 systems or its equivalent.
8.	Welder	1 Year	Engg.	Passed 8 <sup>th</sup> class examination or its Equivalent.
9.	Marine Engg. Technician Trade	1 Year	Engg.	Passed 8 <sup>th</sup> class examination or its Equivalent.
10.	Computer operator & Programming Assistant	1 Year	Non-Engg.	Passed 10 <sup>th</sup> class Examination
11.	Fashion Technology	1 Year	Non-Engg.	Passed 10 <sup>th</sup> class examination under 10+2 systems or its equivalent.
12.	Sewing Technology	1 Year	Non-Engg.	Passed 8 <sup>th</sup> class exam or Its equivalent.
13.	E-Commerce	1 Year	Non-Engg.	Passed 10 <sup>th</sup> class examination under 10+2 system of education with science
14.	Travel & Tour Assistant	1 Year	Non-Engg.	
15.	Asst. Tourist Guide	1 Year	Non-Engg.	
16.	Mechanic Motor Vehicle	1 Year	Engg.	Passed 10 <sup>th</sup> class Exam. with Science & Maths.
17.	I & C T S M	2 Year	Engg.	Passed 10 <sup>th</sup> class Exam. with Science & Maths.
18.	Secretarial Practice (English)	1 Year	Non-Engg.	Passed 10 <sup>th</sup> class Exam. with English

## 5. ELIGIBILITY FOR ADMISSION.

- Must be a citizen of India.
- Passed 8<sup>th</sup> class Examination or its Equivalent required qualification for the Trade mentioned in clause 4.
- Passed S.S.C. of equivalent with subject of Maths & science/H.S.S.C. in Arts/commerce/science/Diploma in any Engineering branch.

## 6. RESERVATION OF SEATS.

- The Percentage of Seats shall be reserved for the candidates who are Domicile of Dadra & Nagar Haveli and Daman & Diu falling under the following categories as under:-

Sr. No.	Reservation	ITISilvassa, DNH	ITI , Daman	ITI, Diu
01	Scheduled Castes (SC),	2 %	15%	15%
02	Scheduled Tribes (ST),	43 %	7.5 %	7.5 %
03	Other Backward Class (OBC) (Non-Creamy Layer)	5%	27%	27%
04	Persons with Disability (PWD)	5%	5%	5%
05	Economically Weaker Section (EWS).	10%	10%	10%

- A candidate seeking admission on reserved seat shall be required to produce a Certificate of inclusion in the concerned category, provided that the candidate belonging to Other Backward Classes shall be required to produce a certificate to the effect of non-inclusion in Creamy Layer in addition to the caste certificate from competent authority.
- No caste certificate shall be valid unless it is duly stamped, signed and issued by the authority empowered by the U.T. Administration of Dadra & Nagar Haveli and Daman & Diu as the case may be.
- No certificate to the effect of non-inclusion in Creamy Layer shall be valid, unless it is duly stamped, signed and issued by the authority empowered by the U.T. Administration of Dadra & Nagar Haveli and Daman & Diu as the case may be. Such certificates should have validity as per prevailing Rules & Regulations of UTs.
- If a candidate fails to submit the certificates as required by Rule and Regulation within the stipulated time, his/her candidature shall be considered for admission under unreserved category.
- If a candidate of reserved category gets admission on unreserved seat on merit basis in common / unreserved category, he/she may be given admission on the unreserved seat



according to his/her preference.

(vii) The admission of a candidate of a reserved category on a reserved seat shall be valid subject to the verification of caste certificate issued to him/her by the authority empowered by U.T. Administration of Dadra & Nagar Haveli and Daman & Diu in this behalf. In case the caste certificate is found to be invalid on verification, he/she shall not have right to claim his/her admission on reserved seat and if he/she has already been granted admission, such admission shall be cancelled. Admission of such candidate may be continued in case of availability of vacant unreserved seats, subject to the condition of eligibility of merit.

(viii) After granting admission to all the candidates of reserved categories on respective reserved seats, the reserved category seats remaining vacant shall be transferred to the unreserved category seats.

(ix) If sufficient number of candidates is not available to fill up the seats reserved for SC, the same seats will be filled-up by ST candidates. Similarly, if the sufficient number of candidates is not available to fill-up the seats reserved for ST, the same seats will be filled-up by SC candidates. Thereafter, in case of non-availability of suitable candidates of SC / ST, the same seats will be filled-up from merit list of General category. Similarly, if sufficient candidates are not available to fill the seats reserved for OBC/EWS, then said seats will be filled in by merit list of General Category.

#### ***a. Reservation for ST/SC/OBC Candidates***

(i) The Reserved Policy for ST/SC/OBC/EWS as decided by the U.T. Administration of Dadra & Nagar Haveli and Daman & Diu shall be eligible for their claim on the reserved seats as per Reservation Roster prepared by the Administration.

(ii) Reserved Category applicants who are migrants to this Union Territory of Dadra & Nagar Haveli and Daman & Diu shall not be eligible for their claim on the seats reserved for ST/SC/OBC/EWS.

(iii) The pattern of the Reservation for Dadra & Nagar Haveli and Daman & Diu as mentioned in Reservation Roster is as per the Regional Reservation policy followed in the U.T. of Dadra & Nagar Haveli and Daman & Diu. The above reservation will be given as per the Roster prepared by this U.T. Administration.



### ***b. Reservation seats for Physically Disabled Candidates:***

Five percent of total seats shall be reserved for Physically Disabled Candidates, in accordance with the provisions of the Persons with Disabilities (THE RIGHTS OF PERSONS WITH DISABILITIES) ACT, 2016. A candidate with disability shall have to submit certificate of disability issued and duly signed by the Civil Surgeon. (Explanation- “person with disability” means a person suffering from not less than forty percent of any disability as certified by a competent medical authority.)

### ***7. APPLICATION PROCEDURE:***

The candidate seeking admission to trades during academic year 2020-21 are required to apply on the prescribed form **ONLINE** and upload the required documents. Applicant, who has applied **ONLINE** before the last date and satisfy criteria, will be considered with physical verification of Original Certificates on given date at respective centers.

### ***8. DOCUMENT TO BE UPLOADED***

The Candidates are required to upload the copies of the following certificates.

- a) School/college leaving certificates.
- b) Statement of marks obtained in std. VIII / S.S.C. OR Equivalent /12<sup>th</sup> (H.S.S.C.) / Diploma in any Engineering Branch.
- c) Certificate regarding residence of two years preceding the date of this application.
- d) Certificate of passing Std.VIII /S.S.C. Or equivalent /12<sup>th</sup> (H.S.S.C.) / Diploma in any engineering Branch.
- e) Certificate regarding date of Birth.
- f) Certificate that the candidate’s father or mother is employee of the central / state government.
- g) Caste certificate (for reserved category only).
- h) Certificate regarding Physically Disabled Candidates
- i) Certificate of passing technical subjects from technical institute.
- j) Certificate regarding participation in NCC.
- k) Certificate regarding participation in National sports/events.
- l) Certificate of fitness from Govt., hospital.

## 9. ADMISSION PROCESS:

*1. The candidate shall be admitted through the Centralized Admission Portal. The stages of Admission process shall be stated as follows:*

- a. Display or publishing Information Brochure by the department of Higher & Technical Education, DNH & DD on official website ( [www.dhtednhdd.in](http://www.dhtednhdd.in))
- b. The department of Higher & Technical Education, DNH & DD, by advertisement in the prominent newspapers widely circulated in the UT as well as neighboring State, by web-site and by such other means, as it may consider convenient, publish the date of registration, the list of Help / Facilitation Centers, last date for submission of registration form, courses offered and such other information as may be necessary in this behalf.
  - i. All the eligible candidates seeking admission shall apply online, for the registration of his candidature, on the website ([www.dhtednhdd.in](http://www.dhtednhdd.in) ), within the time limit specified and read the information brochure carefully.
  - ii. For the purpose of registration, a candidate shall have to pay Rs.50/- as Registration fee.
  - iii. The Candidates will have to fill the Online Application Form and **upload the scanned copies of the required documents** through any computer with stable internet connection.
  - iv. A candidate has to fill the choices of their preferences of trades and Institutes in decreasing order of their preference as specified by department of Higher & Tech. Education.
  - v. Before submission of form the candidate need to download the challan, take the print out, fill details and deposit Rs. 50/- as registration fee along with filled challan in the nearby bank. Afterwards, the candidate has to upload the stamped/sealed challan and enter the transition number and click the “submit” button. After successful submission, confirmation message will be received by the candidate
  - vi. The Application form once confirmed shall be considered for allotment in the CAP Rounds and the candidate will not be able to change the Options.
  - vii. Candidates should not disclose their Loin ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep a note of it in secured place.
- c. Display or publishing of provisional merit lists, submission of grievances, if any, and display or publishing of final merit lists;
  - i) Provisional Merit List of eligible candidates will be displayed on the website

([www.dhtednhdd.in](http://www.dhtednhdd.in)).

ii) For discrepancy if any, in the provisional merit list, within specified grievance period, Candidates can submit the grievances in writing along with necessary documents to nearby facilitation Centre.

iii) No document shall be accepted to substantiate the claim made in application after scheduled dates.

iv) Final merit lists will be displayed on the website.

**NOTE: - The merit list gives relative position of the candidate and it does not guarantee admission to any course/ institute**

d. Display of provisional allotment of respective CAP Rounds indicating allotted institute and Course;

e. Reporting and accepting the offered seat at Reporting Centre (RC) of respective Institute by the Candidate as per the schedule declared by the department of Higher & Technical Education.

f. The candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;

g. The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.

**2. Conduct of CAP Round-I;** The seats available for Round- I shall be published on the Website. The Candidate who has registered and fill the online application form as well as choice filling for the course institute wise and also fulfill the eligibility criteria, their names appeared in the final merit list of CAP round first.

**3. During the CAP:**

(a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto freeze and the candidate shall accept the allotment so made. Such candidate shall then be not eligible for participation in the subsequent CAP rounds. Such candidates shall then report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to institute for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;

(b) If a candidate is allotted seat other than the first preference given him/her and is satisfied with such allotment and does not wish to participate in further CAP rounds, such candidate can report to the allotted institute and seek admission on the allotted seat. For such candidates, the allotment so made shall be the final allotment. If such candidate does not report to institute for

confirmation of seat acceptance, his/her claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment.

(c) If a candidate is allotted seat other than first preference and accepted the seat by reporting to institute for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds for the betterment;

***Conduct of CAP Round-II:***

(a) The seats available for Rounds II shall be published on the website. The Candidates eligible for respective rounds II are allowed to fill in or edit online option form filled in by the candidate for the previous round. The seats to be allotted during these rounds shall be available to the eligible candidates falling under the following categories.

(i) Candidates who fall in the category of sub-clauses (b) & (c) of sub-rule 3 above;

(ii) Candidates who have not been allotted any seat in any of the previous rounds;

(b) Candidates who have been allotted seat other than first preference and reported to Institute for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;

(c) At the time of reporting to Institute for confirming the allotted seat, the candidate shall submit all the original documents in support of the claims made in the application. In the event the candidate fails to produce the documents in support of the claim, so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds;

After every round when the Candidate report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and confirms the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

#### 10. HELP/FACILITATION CENTRE & REPORTING CENTRE:

The following officials will be In-charge of the respective U.T. are as under: -

Daman	Diu	Dadra & Nagar Haveli
Principal, Government Industrial Institute Daman	Principal, Government Industrial Institute, Diu	Principal, Government Industrial Institute, Dadra & Nagar Haveli

#### 11. BASIS FOR PREPARATION OF MERIT LIST;

##### A) FOR TRADE WITH S.S.C. (MINIMUM QUALIFICATION):

The Merit List shall be prepared for all Trades on the bases of the Required Qualification as per the Trades.

1. The merit list shall be prepared on the basis of the total marks obtained in five subjects by the candidate in the qualifying examination viz. S.S.C. or its equivalent.
2. The merit list of the candidates who have applied for admission, within the prescribed time limit and who are found eligible for admission under these rules shall be prepared in the following manner:
  - (a) For the purpose of preparing the merit list, the marks obtained in the Secondary School Certificate Examination, (Standard X) from total 500 marks (or as per latest Marking Criteria) of the following subjects shall be taken into consideration, namely: Mathematics, Science, Social Science, English and Principal language.

The grade with which he / she has passed the qualifying examination shall be converted into the Merit marks by considering the lowest of the marks-range on the basis of which grade is awarded.

##### (b) Addition of Marks obtained in Technical Subject:

The candidate shall be entitled for additional of Ten (10) marks only, who has passed the Qualifying Examination (SSCE) from the Gujarat Board or its equivalent with any one of the following technical subjects, namely-

Sr. No.	Technical Subject
1	Basic workshop practice (Paper 1 and 2)
2	Engineering Drawing
3	Basic Principles of Mechanical and Electrical Engineering
4	Workshop Technology
5	Elements of Engineering
6	Computer Aided Engineering Drawing
7	Basics of Engineering Process, Maintenance and Safety

(c) Students applying after passing the Examination on Attempt basis, 10 marks shall be deducted for each attempt made and also students applying after passing the examination in previous academic years 10 Mark shall be deducted for every year up to the year of passing.

(Maximum 30 Marks)

(d) Additional credit marks as given below shall be added:

Representing a State/UT in any recognized sports /Games in any National event.	05 Marks.
Participated in Scout's/NCC/Guide's programme	05 Marks.

*The Performa Proposed for Counting of Marks for Merit is as under:*

Marks Obtained	Deduction proposed		Additional Marks			
In HSCS/ Diploma in Engg. Trade/ SSC / Non-SSC Exam	No. of Attempt	No. of years after Passing the exam.	SSC with Tech. Subject	Representative state/UT in National Games	Participated in NCC	Total Merit Marks

**B) FOR TRADE WITH NON S.S.C. (MINIMUM QUALIFICATION STD.VIII PASSED):**

The Merit List shall be prepared for all Trades on the bases of the Required Qualification based on Mark sheet of Std VIII<sup>th</sup> Passed or any other Higher Qualification Passed. (For merit Students of Higher Qualification shall be preferred.)

The criteria for deciding merit order in case of candidates having equal merit marks shall be in the following sequence, namely:

- Total Marks obtained in Mathematics, Science and Social Science,
- Marks obtained in Mathematics,
- Marks obtained in Science,
- Marks obtained in Social Science,
- Date of Birth (Candidate who is older in age shall be given priority).

**12. ALLOCATION OF SEATS:**

**A. Govt. Industrial Training Institute, Silvassa**

Sr. No.	Trades	Category of Seats				GEN	Total	Remarks
		SC (2%)	ST (43%)	OBC (5%)	EWS (10%)			
01	Computer Operator & Programming Assistant (COPA) ( 25% i.e. 06 seats will be given to Female candidate)	01 (0+1*)	10	01	02	10	24	Affiliated with SCVT (To be affiliated with NCVT , inspection done)
02	Electrician	01	18 (17+1*)	02 (1+1*)	04	15	40	Affiliated with NCVT
03	Fitter	--	17 (16+1*)	02	04	17 (16+1*)	40	Affiliated with NCVT

04	I&CTSM ( 25% i.e. 06 seat will be given to Female candidate)	01 (0+1*)	10	02 (1+1*)	02	09	24	Affiliated with SCVT (To be affiliated with NCVT , inspection done)
05	Mechanic Motor Vehicle	--	10 (9+1*)	01	03	10	24	Affiliated with NCVT
06	Secretarial Practice (English) (Preference will be given to Girls /female candidate)	01	09	01 (0+1*)	02	07	20	Affiliated with SCVT (To be affiliated with NCVT , inspection done)
07	Turner	01	17 (16+1*)	02	04 (3+1*)	16	40	Affiliated with NCVT
08	Welder	--	17 (16+1*)	02 (1+1*)	04	17	40	Affiliated with NCVT
09	Wireman	01	18	02	04 (3+1*)	15 (14+1*)	40	Affiliated with NCVT
	<b>Total</b>	<b>06</b>	<b>126</b>	<b>15</b>	<b>29</b>	<b>116</b>	<b>292</b>	

**Note:- \* Physical Disability Candidate (5%)**

**B. Govt. Industrial Training Institute, Daman.**

Sr. No.	Trades	Category of Seats				GEN	Total	Remarks
		SC (15%)	ST (7.5%)	OBC (27%)	EWS (10%)			
01	COPA	07 (6+1*)	04	13	05	19 (18+1*)	48	Affiliated with DDCVT
02	E-Commerce	03	01	06	02 (1+1*)	08	20	Affiliated with DDCVT
03	Electrician	03	02	05	02	08 (7+1*)	20	Affiliated with NCVT
04	Fashion Design Technology	03	01	06	02	08 (7+1*)	20	Affiliated with DDCVT
05	Fitter	06 (5+1*)	03 (2+1*)	10	04	17	40	Affiliated with NCVT
06	I&CTSM	03	02	07 (6+1*)	03	09	24	Affiliated with DDCVT
07	Mech. Diesel	04	02 (1+1*)	06	02	10	24	Affiliated with DDCVT
08	PPOT	03	01	06	02 (1+1*)	08	20	Affiliated with DDCVT
09	Ref. & AC	04 (3+1*)	02	06	02	10	24	Affiliated with DDCVT
10	Sewing Technology	03	01	05 (4+1*)	02	09 (8+1*)	20	Affiliated with NCVT



11	Travel & Tour Assistant	03 (2+1*)	02	07	03	09	24	Affiliated with DDCVT
12	Turner	03	02 (1+1*)	06	02	07	20	Affiliated with NCVT
13	Welder	03	01	05 (4+1*)	02	09	20	Affiliated with NCVT
	<b>Total</b>	<b>48</b>	<b>24</b>	<b>88</b>	<b>33</b>	<b>131</b>	<b>324</b>	

**Note:- \* Physical Disability Candidate (5%)**

**C. Govt. Industrial Training Institute, Diu.**

Sr. No.	Trades	Category of Seats				GEN	Total	Remarks
		SC (15%)	ST (7.5%)	OBC (27%)	EWS (10%)			
01	Asst. Tourist Guide	03 (2+1*)	01	05	02	09	20	Affiliated with DDCVT
02	COPA	03	02	07	03	09 (8+1*)	24	Affiliated with DDCVT
03	Electrician	03	02	05 (4+1*)	02	08	20	Affiliated with NCVT
04	Fitter	03	01	06	02	08 (7+1*)	20	Affiliated with NCVT
05	Marine Engg.	03	02	05 (4+1*)	02	08	20	Affiliated with DDCVT
06	Mech. Diesel	04 (3+1*)	02	06	02	10	24	Affiliated with NCVT
07	Ref. & AC	03	01 (0+1*)	07	03	10	24	Affiliated with DDCVT
08	Sewing Technology.	03	02	05	02 (1+1*)	08	20	Affiliated with NCVT
09	Welder	03	01 (0+1*)	06	02	08	20	Affiliated with NCVT
10	Wireman	03	02	05	02 (1+1*)	08	20	Affiliated with NCVT
	<b>Total</b>	<b>31</b>	<b>16</b>	<b>57</b>	<b>22</b>	<b>86</b>	<b>212</b>	

**Note:- \* Physical Disability Candidate (5%)**

### 13. METHOD OF SELECTION.

The allotment of seats will be made in the following order of priority:

**a) First Priority:**

Applicant's whose parent/guardian (in case Father and/or Mother is not alive) have Domicile Certificate of U.T. of Dadra & Nagar Haveli and Daman & Diu issued by the Mamlatdar, Daman/Diu. The applicants should have continuously studied for at least 3 years i.e. from Class 8<sup>th</sup> to 10<sup>th</sup> or from Class 6<sup>th</sup> to 8<sup>th</sup> (For 8<sup>th</sup> Pass) in any of the recognized schools of U.T. of Dadra & Nagar Haveli and Daman & Diu.

**b) Second Priority:**

If the seats remain vacant after allotment to the first priority applicants, then the applicant's falling in the following category will be considered in Second Priority :

Applicant's whose parent /guardian (in case Father and /or Mother is not alive) have Domicile Certificate of U.T. of Dadra & Nagar Haveli and Daman & Diu issued by the Mamlatdar, DNH/ Daman /Diu and the applicants have studied from any of the Institution.

**c) Third Priority:**

Applicants whose parents/guardian (in case Father If the seats remain vacant even after allotment to the First and Second Priority applicants, then the applicant's falling in the following category will be considered in Third Priority -:and/or Mother is not alive)are employees (regular/deputation/transfer)of this U.T .Administration of Dadra & Nagar Haveli and Daman & Diu (Govt .servant/central Government/State Government /Nationalized Bank/Cooperative Bank), who has continuously served in this Administration for minimum 5 years at the time of application and the applicant should have continuously studied for at least 3 year i.e .in Class 8<sup>th</sup> & 10<sup>th</sup> in any of the recognized schools of U.T. of Dadra & Nagar Haveli and Daman & Diu.

**d) Fourth priority:**

If the seats remain vacant even after allotment to the First, Second & Third Priority applicants, then all the other eligible applicants will be considered in Fourth Priority.

**NOTE** “ :Domicile ”means those Parents (in case Father or Mother is not alive) and Guardian of the applicants who are staying continuously in this Union Territory of DNH and Daman & Diu for a period of more than 10-years .The Domicile Certificate of Grand Father /Grand Mother / Uncle /Aunt etc .is not considered as Parent 'Domicile Certificate.

(i) The Mamlatdar, Daman /Diu/DNH will issue the necessary Domicile Certificate of Parents / Guardian to this effect based on Ration card, Parliamentary Constituency Electoral Rolls, Election Photo Identity Card and other such proof supported by Affidavit to the effect strictly.

- (ii) The Dependence Certificate issued by the Mamlatdar, Daman /Diu/DNH will have to be attached with application in case of those who are claiming guardianship of the applicants, in that case, Domicile Certificate will be issued by the Mamlatdar, Daman/Diu (in case of Father or Mother is not alive) and applicant is fully dependent and living with Guardian.
- (iii) The applicant Caste Certificate for SC/ST/OBC/EWS should be obtained from the Mamlatdar Daman /Diu./DNH. Caste Certificate of the applicant will be issued on the basis of Notification issued by the U.T .Administration of DNH and Daman & Diu from time to time in prescribed Performa.
- (iv) The benefits of reservation for SC/ST/OBC /EWS shall be given to only those applicants whose parents are Domicile of this U.T .of DNH and Daman & Diu However; the above benefits shall not be given to the applicants whose parents have migrated from other States /U.T'.s.
- (v) If sufficient numbers of applicants are not available to fill up the seats reserved for SC within the UT, the same seats will be filled-up by ST applicants .Similarly, if the sufficient numbers of applicants are not available to fill-up by SC applicants .Thereafter, in case of non-availability of eligible applicants of SC/ST within the UT, the same seats will be filled-up from merit list of General categories.
- (vi) Similarly, if sufficient applicants are not available to fill the seats reserved for OBC/EWS, then said seats will be filled in by merit list of General Category.
- (vii) Passed Secondary School Certificate Examination (S.S.C.E.) from Gujarat Secondary Education Board, Gandhinagar or its equivalent.
- (viii) The Candidates selected for admission should be physically fit and they should produce a Medical Certificate from a Registered Medical Practitioner.
- (ix) The candidate already studying in the institute shall not be considered for re-admission as such benefits shall be one-time opportunity for a candidate & the selected candidate will not be allowed for re-admission to change the course chosen earlier.

#### 14. FEES STRUCTURE

Fees will be charged at the following rates (Non-Refundable):

Sr. No.	Description	Amount (Rs.)	Remarks
1.	Admission Registration	50.00	
2.	Caution Money Deposit	250.00	
Total		300.00	

**Note: - Students needs to pay the above fees through Debit / Credit Cards Only.**

### **15. CAUTION MONEY DEPOSIT.**

All the Trainees admitted to the Trade is required to deposit a sum of Rs. 250/- as caution money to guard against the loss or damage to equipments or tools etc, exhausted to his/her charge. A second deposit may also be asked for if the first one has been exhausted. The caution Money Deposit is refundable to Trainee on satisfactory completion the course. The stitching charges of the boiler suit are borne by the trainees.

### **16. EXAMINATION FEES:**

The Examination fees as prescribed by the Director General of Training, New Delhi shall have to be paid at the time of Examination. (End of each term).

### **17. WORKING HOURS OF THE INSTITUTE**

The actual working hours per week are not less than 42 hours. The General Works timing of I.T.I's are 7.30 a.m. to 6.00.p.m.  
1<sup>st</sup> Shift: 7.30 a.m. to 4.30 p.m.  
2<sup>nd</sup> Shift: 9.00 a.m. to 6.00 p.m.

### **18. AGE PRESCRIBED & RELAXATION GRANTED.**

The Age limit at Pg. no. 3 para (II) to be read as under "The Candidate must be of 14-40 years of and should not have born earlier then 1<sup>st</sup> of August' 1980 and after 1<sup>st</sup> of August' 2006 as GOVT. of India, DGET-19(13)/2003-CD Dated-7<sup>th</sup> November' 2003.

CATEGORY		MINIMUM	MAXIMUM
a.	Unreserved	14 Years	40 Years
b.	S. C.	14 Years	43 Years
c.	S. T.	14 Years	45 Years
d.	Widow or Divorce	14 Years	40 Years
e.	Physical Handicapped	14 Years	40 Years

### **19. MEDICAL FITNESS CERTIFICATE**

- The applicants at time of Admission are required to submit a medical certificate examined by the Medical Officer of a Govt. Hospital certifying that the incumbent is fit to join the Trainings institute.
- The physically handicapped persons are required to produce certificate from VRC (vocational Rehabilitation centre) for handicapped/collector/Mamlatdar of the District.

## **20. ISSUANCE OF CERTIFICATE**

On completion of the prescribed period and the course of training the trainees are required to appear for the All India trade Test of Craftsman are conducted under the aegis of the National Council for Vocational Training and successful trainees are awarded the National Trade Certificate issued by National Council for Vocational Training. After declaration of result a Provisional Certificate is issued by the Institute to the concerned Trainee.

## **21. HOLIDAYS ADMISSIBLE.**

Trainees are allowed the same Holidays as may be fixed by the Administration.

## **22. LEAVE.**

The Trainees will be allowed the following Leave.

- 1-day C. L. per Month.
- Medical Leave (Serious illness) upto 15 days with Medical Certificate.
- Special leave upto 10 days (Participant in National Games/Events).

## **23. UNAUTHORISED ABSENCE.**

Trainees remaining unauthorized absent for a period of 15 days a Memorandum shall be sent to join the Institute within 3 days' time and if he remains absent continuously for a period of One Month his/ her name shall be struck off.

## **24. CONCESSIONS.**

Trainees will be given the following concessions at the Institute: -

- (1) Free Training.
- (2) Free Workshop Clothing, One every Six Months.
- (3) Free facilities recreation & Sports.
- (4) Bonafide Certificates for Bus Pass.
- (5) Railway Concession forms.
- (6) Free Medical treatments.

## **25. STIPENDS.**

DNH	DD
<ol style="list-style-type: none"> <li>A stipend of Rs. 1000/- per month is paid to GEN category Trainees.</li> <li>A stipend of Rs. 1500/- per month is given to trainees belonging to SC/ST category.</li> <li>Parents annual income should be less than Rs. 1,00,000/-.</li> <li>Stipend will be directly deposited into account of Trainees in any Nationalized Bank.</li> </ol>	<ol style="list-style-type: none"> <li>A stipend of Rs. 100/- per month is paid to GEN category Trainees.</li> <li>A stipend of Rs. 150/- per month is given to trainees belonging to SC/ST category.</li> <li>Stipend will be directly deposited into account of Trainees in any Nationalized Bank.</li> </ol>

## ***26. CHANGE OF TRADE.***

The selected Trainee will be allowed a change of Trade within first month of their admission provided they possess the requisite qualification of the other Trade preferred and if vacancies is available.

## ***27. LEAVING THE TRADE.***

- a) If any trainee who has sought the admission and Leave the Training courses on his own accord, the C.M.D. Deposited will be forfeited to the Govt.
- b) If the stipend is paid and if the trainees leave the Trade Course he/she will have to refund the stipend paid. He/ She will also be required to pay the Training expenses as fixed by the office.

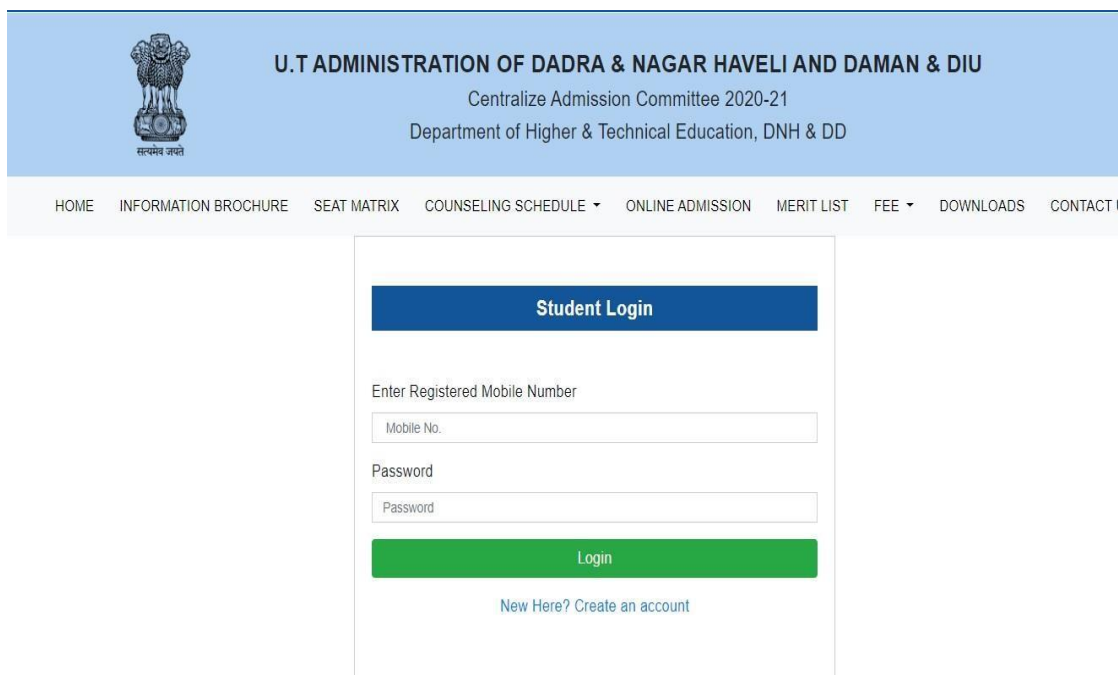
## ***28. APPRENTICESHIP TRAINING FACILITY.***

The Trainees from Industrial Training Institute after completion of their Training courses under Craftsman Training may be engaged by the employees under the Apprenticeship Training in the Trades designated under the Apprenticeship Training Act, 1961. Under the said act the Trainees are required to undergo Training with the industries for a period/ Instruction classes at I.T.I. Daman.

## Guidelines for online Admission 2021-22

### Procedure for online registration

**Step 1:** - To create a new account, Click on **CREATE AN ACCOUNT**



**U.T. ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU**  
Centralize Admission Committee 2020-21  
Department of Higher & Technical Education, DNH & DD

HOME INFORMATION BROCHURE SEAT MATRIX COUNSELING SCHEDULE ONLINE ADMISSION MERIT LIST FEE DOWNLOADS CONTACT US

**Student Login**

Enter Registered Mobile Number

Mobile No.

Password

**Login**

[New Here? Create an account](#)

**Step 2:** Fill the **STUDENTS REGISTRATION** for a creating an account.



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Centralize Admission Committee 2020-21  
Department of Higher & Technical Education, DNH & DD

HOME INFORMATION BROCHURE SEAT MATRIX COUNSELING SCHEDULE ONLINE ADMISSION MERIT LIST FEE DOWNLOADS CONTACT US

**Student Registration**

Name

Mobile No.

Emailid

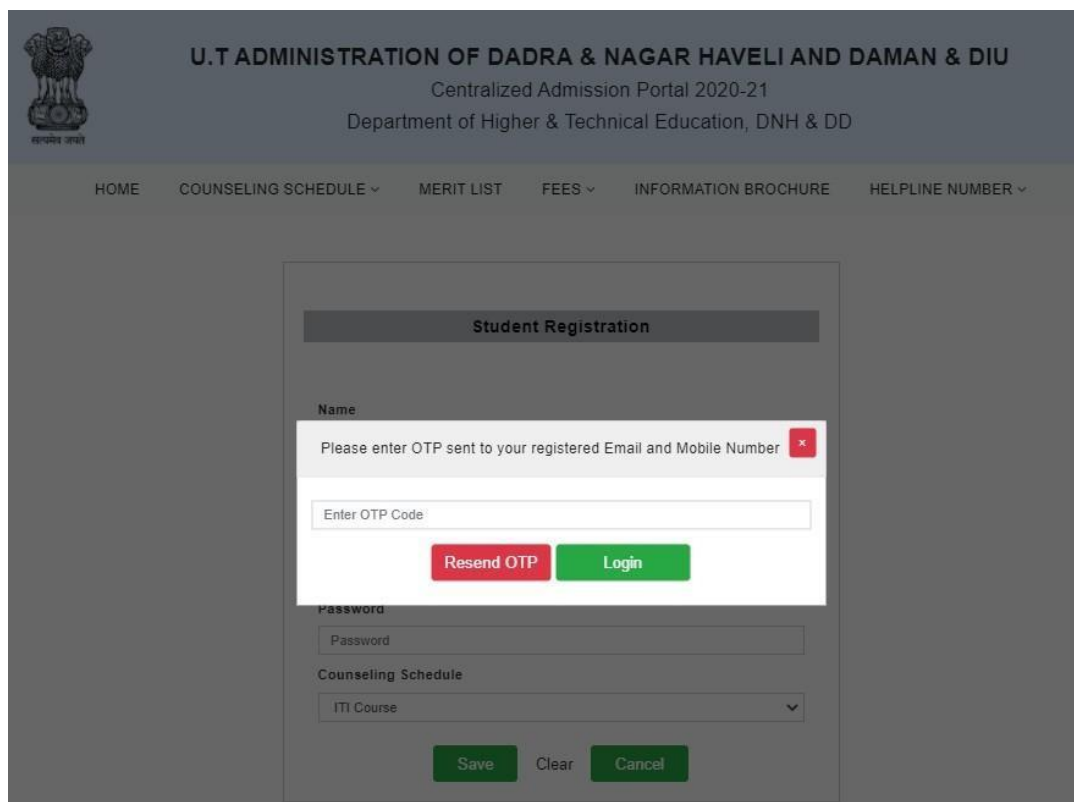
Password

Counseling Schedule

**Save** **Clear**



**Step 3:** After filling the data, **CLICK ON SAVE BUTTON** and you will receive an **OTP** on your registered E-Mail id.



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HOME COUNSELING SCHEDULE MERIT LIST FEES INFORMATION BROCHURE HELPLINE NUMBER

**Student Registration**

Name

Please enter OTP sent to your registered Email and Mobile Number

Enter OTP Code

Resend OTP Login

Password

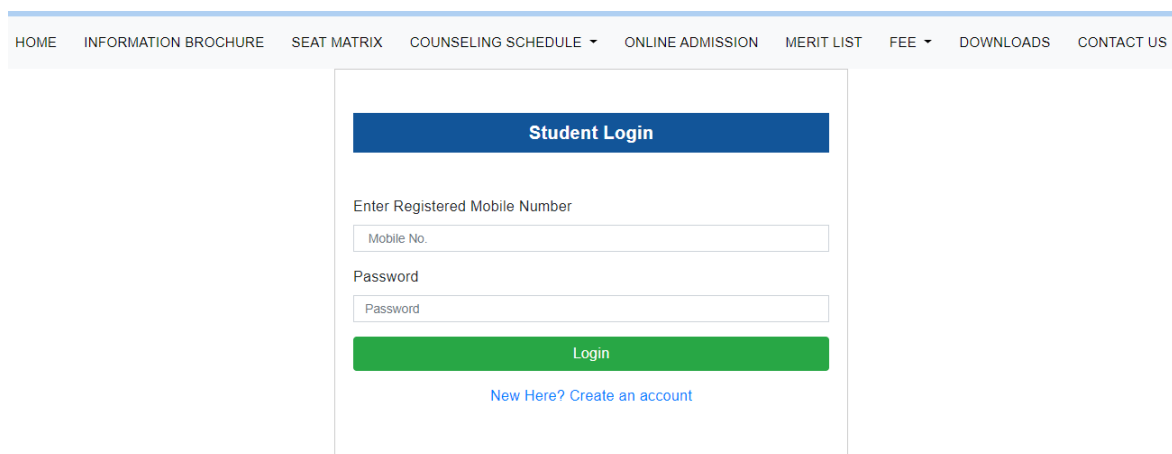
Password

Counseling Schedule

ITI Course

Save Clear Cancel

**Step 4:** Enter your registered mobile number and password for **STUDENT LOGIN**.



HOME INFORMATION BROCHURE SEAT MATRIX COUNSELING SCHEDULE ONLINE ADMISSION MERIT LIST FEE DOWNLOADS CONTACT US

**Student Login**

Enter Registered Mobile Number

Mobile No.

Password

Password

Login

[New Here? Create an account](#)

**Step 5:** After login, a page to fill students' **PERSONNEL** information will appear on the screen

[HOME](#) [COUNSELING SCHEDULE](#) [MERIT LIST](#) [FEES](#) [INFORMATION BROCHURE](#) [HELPLINE NUMBER](#)

### Student's Online Registration

[Logout](#)

**Student's Personal Information**

Educational Details

#### Student's Personal Information

1. Student's name(As per Marksheet) \*

Student Name

2. Father's name \*

Father's Name

3. Mother's name \*

Mother's Name

4. Date of Birth \*

Date Of Birth

5. Student's Email ID \*

Email Id

6. Student's Mobile No. \*

Mobile No.

7. Gender \*

☐ Male ☐ Female ☐ Other

8. Nationality \*

Indian

9. Do you belongs to Minority Community ? \*

☐ Yes ☒ No

10. Choose Category \*

GEN

11. State whether you are a differently abled person ? \*

☐ Yes ☐ No

12. State whether your parent/guardian domicile of UT of DNH and DD ? \*

☐ Yes ☐ No

13. State whether your parent/guardian is/are government employee of the UT of DNH and DD ? \*

☐ Yes ☐ No

14. Whether 10<sup>th</sup> Pass or Fail? \*

☐ Yes ☐ No

15. Upload Student's Passport Size Photograph

Choose File


No file chosen

x

Only jpg & png file is allowed

[Continue](#)

**Step6:** After filling and uploading the required data of personal details, click on **CONTINUE** and a page to fill the **EDUCATIONAL DETAILS** as shown below will appear on the screen.



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### Student's Online Registration

[Logout](#)

Student's Personal Information
Educational Details

Educational Details

16. SSC Board \*

17. Marks Obtained In 10th Standard \*

18. Upload 10th Class Marksheet \*

19. Have you studied continuously in the UT from 8th Standard to 10th standard ? \*

Upload your Schooling certificate \*

20. Have you represented the State/Union Territory in any recognised Sports/Games in any National Event ? \*

21. Have you participated in Scout's/Guide's programme ? \*

22. Have You passed SSC (10th Standard ) in the First Attempt ? \*

23. Total Marks \*

24. Self Declaration: I \*

son/daughter of \*

25. Student's Signature \*

Hereby declare that all statements made in this application are true to the best of my knowledge and belief. If any information being found false at any stage or not satisfying the eligibility criteria according to the requirements, my candidature is liable to be cancelled

-- Select --
▼

Subject	Marks Obtained	Out Of Marks
Maths *	<input type="text"/>	<input type="text"/>
Science *	<input type="text"/>	<input type="text"/>
English *	<input type="text"/>	<input type="text"/>
Practical Science *	<input type="text"/>	<input type="text"/>
Principal Language *	<input type="text"/>	<input type="text"/>
<b>Total</b>	<input type="text" value="Total"/>	<input type="text" value="Out Of Total Mark"/>

Choose File
No file chosen

Only jpg, png & pdf file is allowed

☐ Yes ☐ No

Choose File
No file chosen

Only jpg, png & pdf file is allowed

☐ Yes ☐ No

☐ Yes ☐ No

☒ Yes ☐ No


Choose File
No file chosen

Only jpg, png & pdf file is allowed

Previous

Save And Continue

Continue



**U.T ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU**  
Centralized Admission Portal 2020-21  
Department of Higher & Technical Education, DNH & DD

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[INFORMATION BROCHURE](#)
[HELPLINE NUMBER](#)

### Student's Online Registration

Student's Personal Information
Educational Details

Educational Details

16. Non SSC Board \*

17. Marks Obtained in 8th Standard \*

18. Upload 8th Class Marksheet \*

19. Have you studied continuously in the UT from 8th Standard to 10th standard ? \*

Upload your Schooling certificate \*

20. Have you represented the State/Union Territory in any recognised Sports/Games in any National Event ? \*

21. Have you participated in Scout's/Guide's programme ? \*

22. Did You passed 8th Class in First Attempt? \*

23. Merit Marks \*

24. Self Declaration: I \*

son/daughter of \*

25. Student Signature \*

Hereby declare that all statements made in this application are true to the best of my knowledge and belief. If any information being found false at any stage or not satisfying the eligibility criteria according to the requirements, my candidature is liable to be cancelled

Gujarat Board

Subject	Marks Obtained	Out Of Marks
Maths *	<input type="text"/>	<input type="text" value="100"/>
Science *	<input type="text"/>	<input type="text" value="100"/>
English *	<input type="text"/>	<input type="text" value="100"/>
Social Science *	<input type="text"/>	<input type="text" value="100"/>
Principal Language *	<input type="text"/>	<input type="text" value="100"/>
Total	<input type="text" value="Total"/>	<input type="text" value="500"/>

Choose File

Only .jpg, .png & .pdf file is allowed

☐ Yes ☐ No

Choose File

Only .jpg, .png & .pdf file is allowed

☐ Yes ☐ No

☐ Yes ☐ No

☒ Yes ☐ No

Merit Marks

Choose File

Only .jpg, .png & .pdf file is allowed

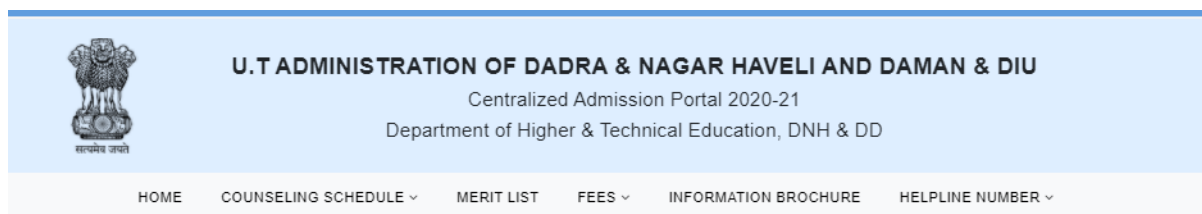
< Previous
Save And Continue
Continue >

**Step 7:** Once all the education details have been filled up click on **SAVE AND CONTINUE** button as shown above.

Department Higher & Tech. Education

Page 23

**Step 8:** FOR choice filling, click on **CHOICE FILLING** option as shown below



### Choice Filling

[< Back](#) [Logout](#)

Select Course and Branch \*

College Name \*

[Save And Continue](#)

**NOTE:** Students are advised to select the most preferred **COURSES AND COLLEGE** at the **FIRST** place and least preferred at the **LAST** place

**Step 9:** After clicking on choice filling button, select on **COURSE AND BRANCH AND THEN SELECT COLLEGE NAME** as per your preference as shown below.



### Choice Filling

[< Back](#) [Logout](#)

Select Course and Branch \*



College Name \*

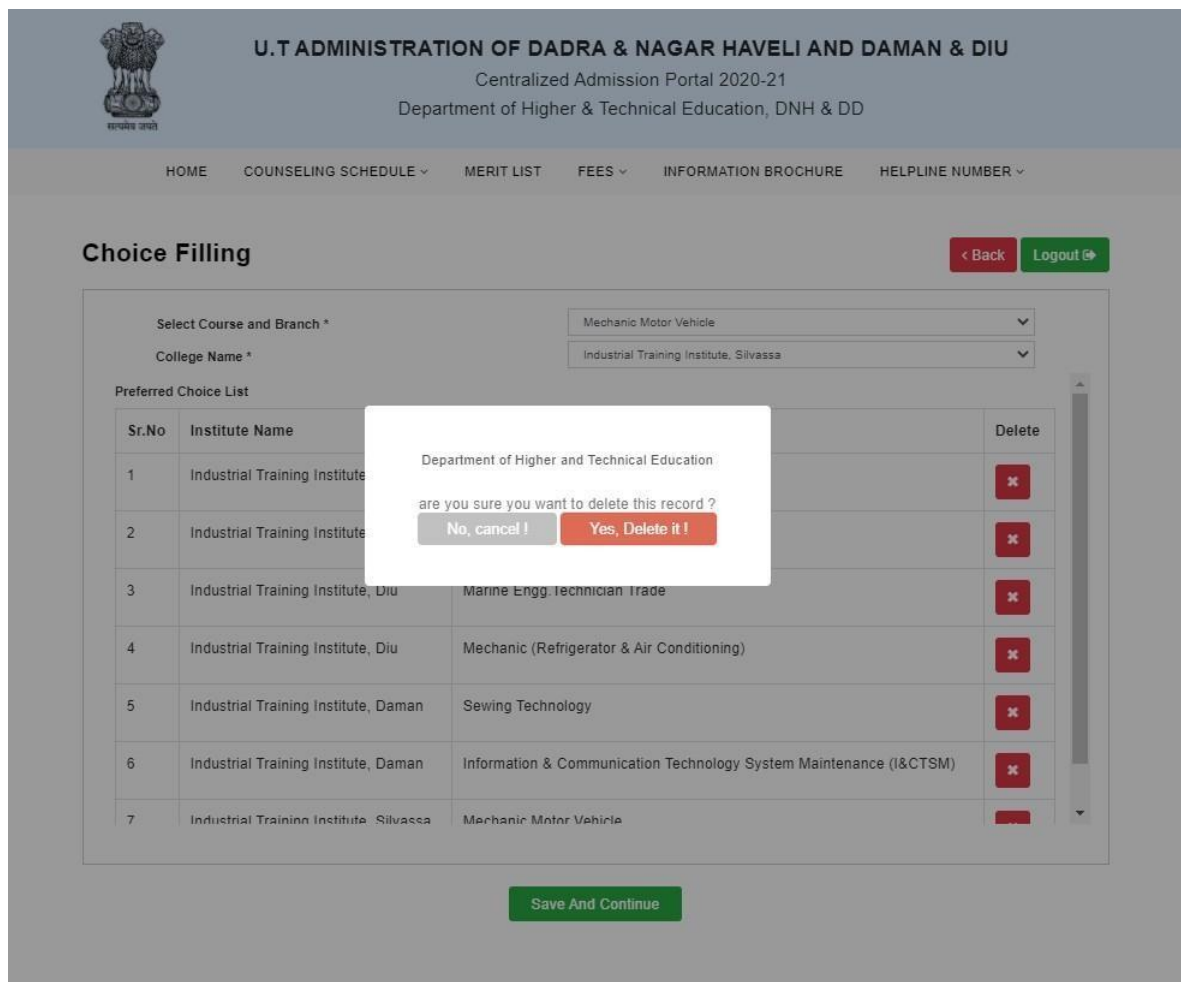
Preferred Choice List

Sr.No	Institute Name	Course Name	Delete
1	Industrial Training Institute, Daman	E-Commerce	<a href="#">✕</a>
2	Industrial Training Institute, Silvassa	Electrician	<a href="#">✕</a>
3	Industrial Training Institute, Diu	Marine Engg. Technician Trade	<a href="#">✕</a>
4	Industrial Training Institute, Diu	Mechanic (Refrigerator & Air Conditioning)	<a href="#">✕</a>
5	Industrial Training Institute, Daman	Sewing Technology	<a href="#">✕</a>
6	Industrial Training Institute, Daman	Information & Communication Technology System Maintenance (I&CTSM)	<a href="#">✕</a>
7	Industrial Training Institute, Silvassa	Mechanic Motor Vehicle	<a href="#">✕</a>

[Save And Continue](#)

Once the choice filling is done a page as shown above will appear on the screen then click on “Save and Continue” button.

**Note: - Students can DELETE the selected choice by clicking on the  action as shown below. Once the student click on the  action, a message “are you sure you want to delete this record?” will appear on the screen.**



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HOME COUNSELING SCHEDULE MERIT LIST FEES INFORMATION BROCHURE HELPLINE NUMBER

**Choice Filling** [< Back](#) [Logout](#)

Select Course and Branch \*

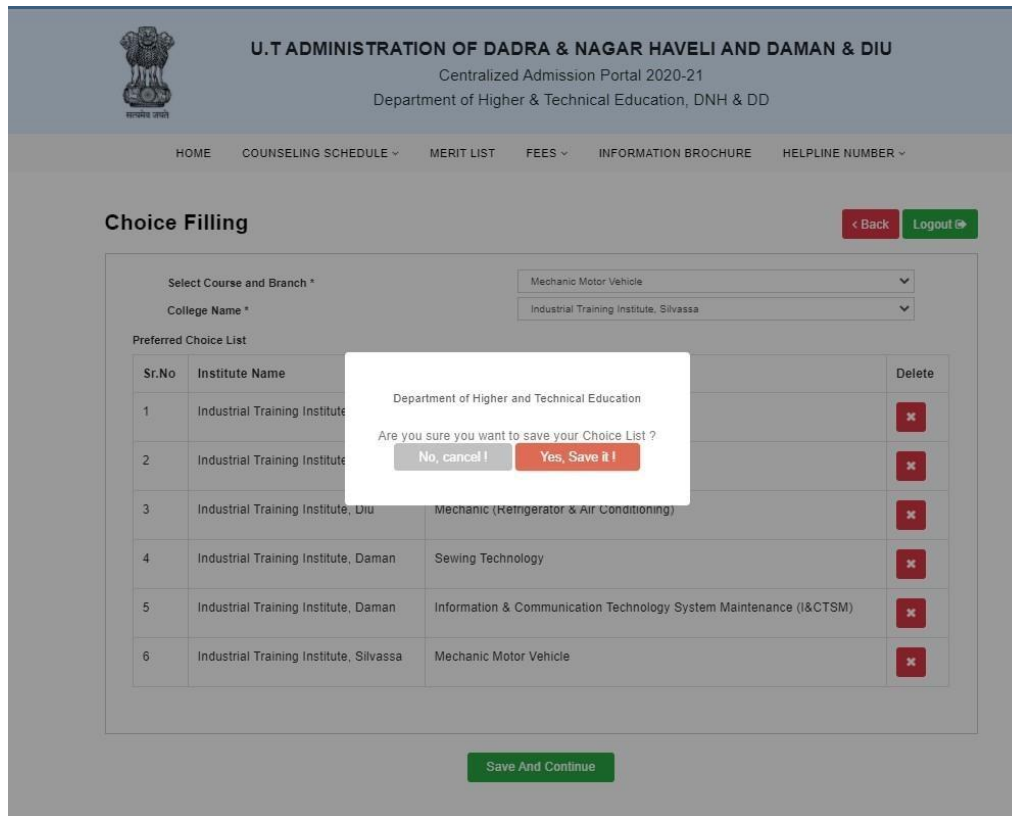
College Name \*

Preferred Choice List

Sr.No	Institute Name	Course	Delete
1	Industrial Training Institute, Silvassa	Mechanic Motor Vehicle	
2	Industrial Training Institute, Silvassa	Mechanic Motor Vehicle	
3	Industrial Training Institute, Diu	Marine Engg. technician Trade	
4	Industrial Training Institute, Diu	Mechanic (Refrigerator & Air Conditioning)	
5	Industrial Training Institute, Daman	Sewing Technology	
6	Industrial Training Institute, Daman	Information & Communication Technology System Maintenance (I&CTSM)	
7	Industrial Training Institute, Silvassa	Mechanic Motor Vehicle	

[Save And Continue](#)

**Step10:** Once students are done with choice filling click on **SAVE AND CONTINUE** button and message “Are you sure you want to save your choice list?” will appeared on screen shown below



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**Choice Filling** [Back](#) [Logout](#)

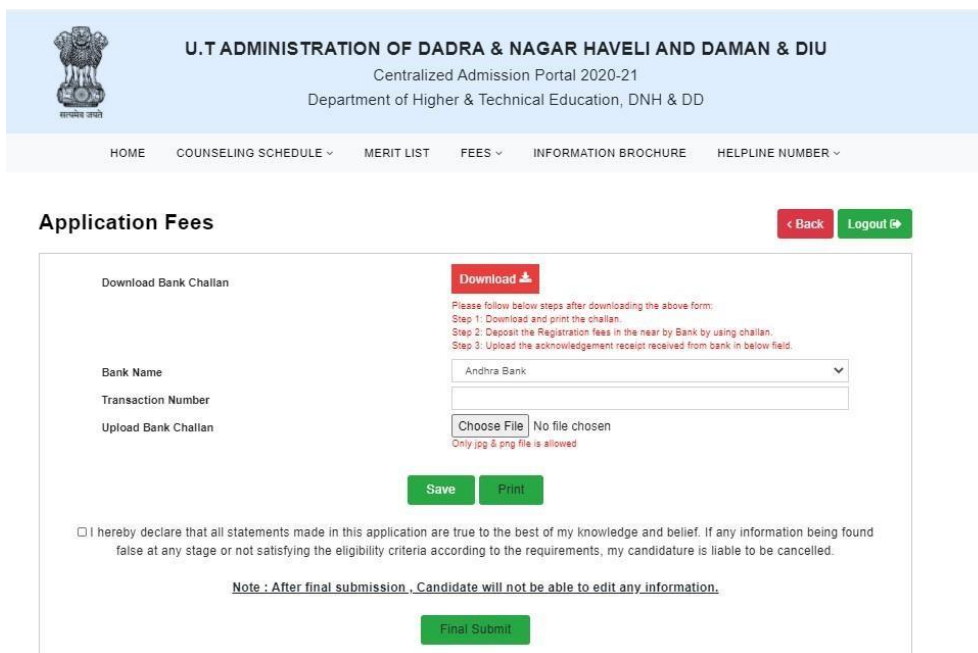
Select Course and Branch \*   
College Name \*

Preferred Choice List

Sr.No	Institute Name	Course and Branch	Delete
1	Industrial Training Institute, Silvassa	Mechanic Motor Vehicle	<a href="#">X</a>
2	Industrial Training Institute, Silvassa	Mechanic Motor Vehicle	<a href="#">X</a>
3	Industrial Training Institute, Diu	Mechanic (Refrigerator & Air Conditioning)	<a href="#">X</a>
4	Industrial Training Institute, Daman	Sewing Technology	<a href="#">X</a>
5	Industrial Training Institute, Daman	Information & Communication Technology System Maintenance (I&CTSM)	<a href="#">X</a>
6	Industrial Training Institute, Silvassa	Mechanic Motor Vehicle	<a href="#">X</a>

[Save And Continue](#)

**Step11:** Once the choice filled is saved, a page for the payment of **APPLICATION FEES** will appear on the screen as shown below.



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HOME COUNSELING SCHEDULE MERIT LIST FEES INFORMATION BROCHURE HELPLINE NUMBER

**Application Fees** [Back](#) [Logout](#)

Download Bank Challan [Download](#)

Please follow below steps after downloading the above form:  
Step 1: Download and print the challan.  
Step 2: Deposit the Registration fees in the near by Bank by using challan.  
Step 3: Upload the acknowledgement receipt received from bank in below field.

Bank Name   
Transaction Number   
Upload Bank Challan  No file chosen  
Only jpg & png file is allowed

[Save](#) [Print](#)

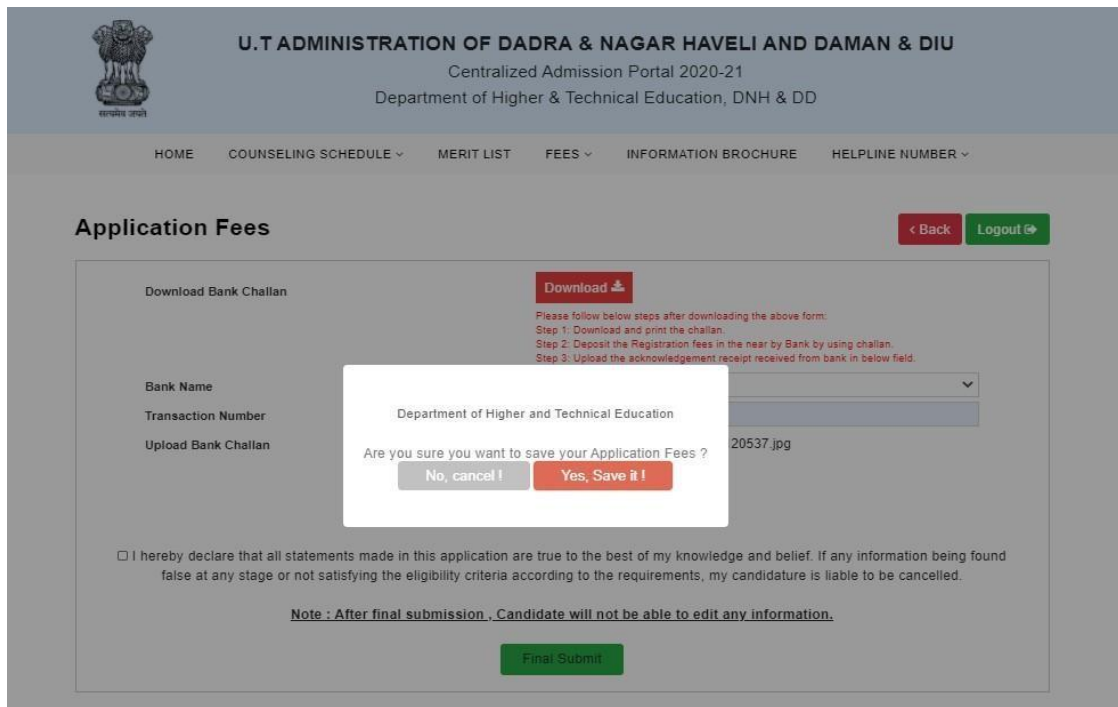
☐ I hereby declare that all statements made in this application are true to the best of my knowledge and belief. If any information being found false at any stage or not satisfying the eligibility criteria according to the requirements, my candidature is liable to be cancelled.

**Note :** After final submission , Candidate will not be able to edit any information.

[Final Submit](#)



**Step12:** After entering the bank name, transaction number and uploading bank challan, click on **SAVE** option & a message “**Are you sure you want to save your Application fees?**” will appear on the screen as shown below.



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Department of Higher & Technical Education, DNH & DD

HOME COUNSELING SCHEDULE MERIT LIST FEES INFORMATION BROCHURE HELPLINE NUMBER

**Application Fees** < Back Logout

Download Bank Challan Download

Please follow below steps after downloading the above form:  
Step 1: Download and print the challan.  
Step 2: Deposit the Registration fees in the near by Bank by using challan.  
Step 3: Upload the acknowledgement receipt received from bank in below field.

Bank Name Department of Higher and Technical Education  
Transaction Number  
Upload Bank Challan 20537.jpg

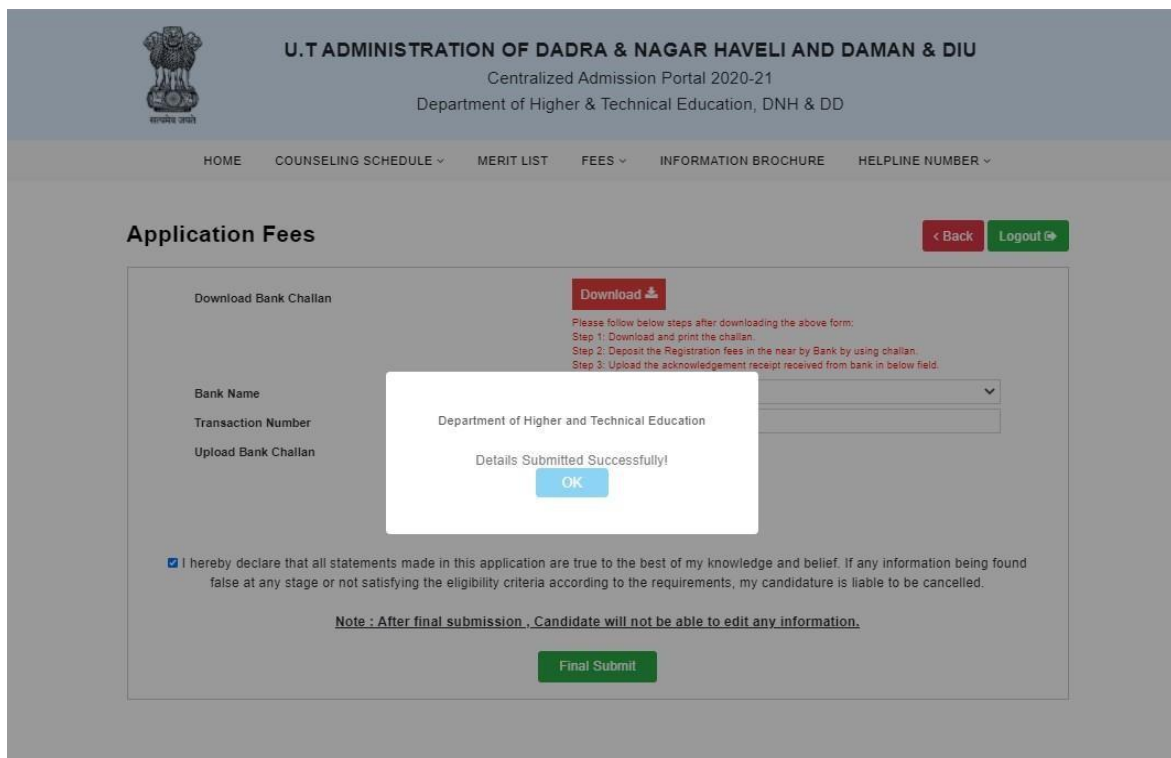
Are you sure you want to save your Application Fees ?  
No, cancel! Yes, Save it!

☐ I hereby declare that all statements made in this application are true to the best of my knowledge and belief. If any information being found false at any stage or not satisfying the eligibility criteria according to the requirements, my candidature is liable to be cancelled.

Note : After final submission , Candidate will not be able to edit any information.

Final Submit

Once you click on “**Yes, save it!**”, a message of “**Details submitted Successfully**” will appear on the screen as shown below.



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**Application Fees** < Back Logout

Download Bank Challan Download

Please follow below steps after downloading the above form:  
Step 1: Download and print the challan.  
Step 2: Deposit the Registration fees in the near by Bank by using challan.  
Step 3: Upload the acknowledgement receipt received from bank in below field.

Bank Name Department of Higher and Technical Education  
Transaction Number  
Upload Bank Challan

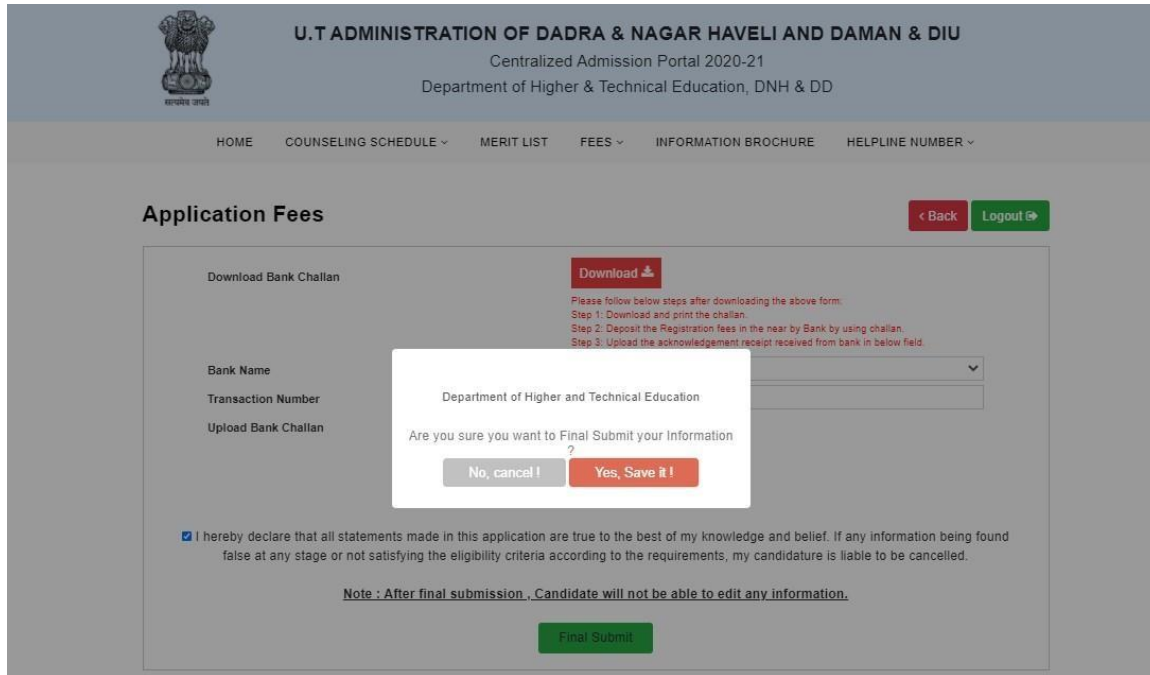
Details Submitted Successfully!  
OK

☒ I hereby declare that all statements made in this application are true to the best of my knowledge and belief. If any information being found false at any stage or not satisfying the eligibility criteria according to the requirements, my candidature is liable to be cancelled.

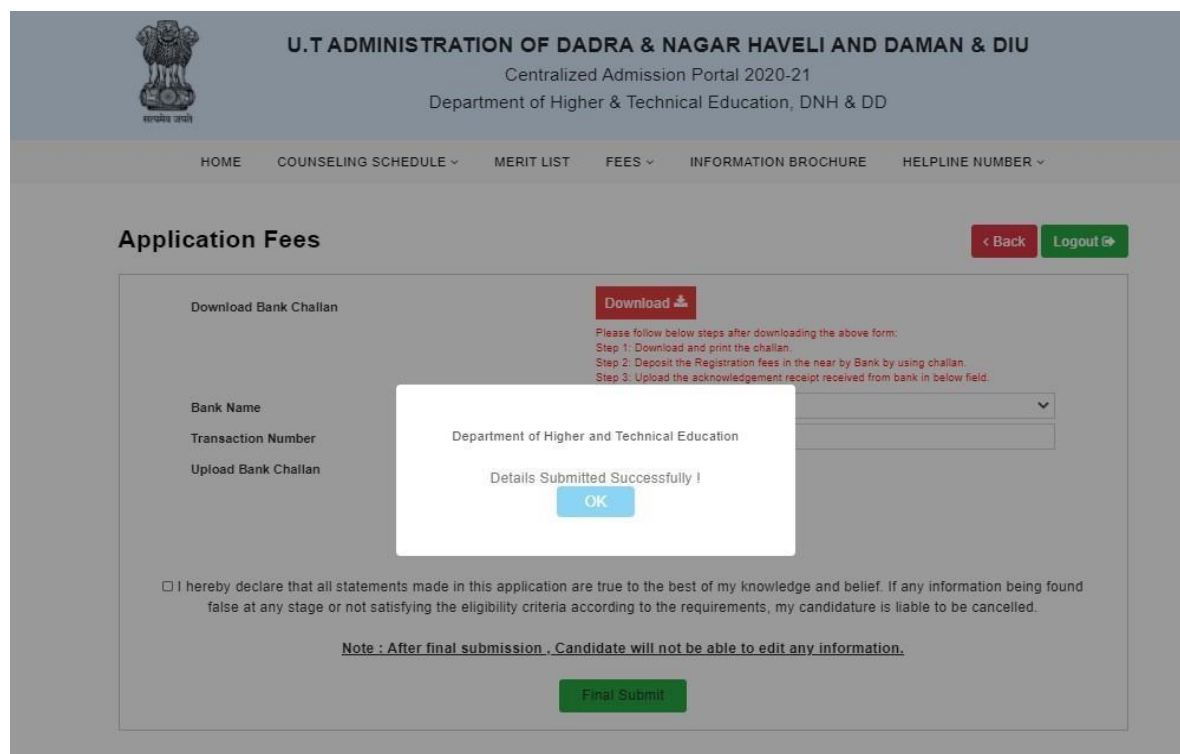
Note : After final submission , Candidate will not be able to edit any information.

Final Submit


**Step13:** After the details are submitted successfully click on **FINAL SUBMIT** and a message “Are you sure you want to Final Submit your information” will appear on the screen as shown below.



Once the students click on “Yes, save it!”, a message of “Details submitted successfully” will appear on the screen



**Step14:** Once the details are saved click on **PRINT** option and message “**are you sure you want to Print your Information**” will appear on the screen.



# U.T ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU

Centralized Admission Portal 2020-21

Department of Higher & Technical Education, DNH & DD

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## Application Fees

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Download Bank Challan

Download

Please follow below steps after downloading the above form:

Step 1: Download and print the challan.

Step 2: Deposit the Registration fees in the near by Bank by using challan.

Step 3: Upload the acknowledgement receipt received from bank in below field.

Bank Name

Transaction Number

Upload Bank Challan

Department of Higher and Technical Education

Are you sure you want to Print your Information ?

No, cancel !

Yes, Print it !

☐ I hereby declare that all statements made in this application are true to the best of my knowledge and belief. If any information being found false at any stage or not satisfying the eligibility criteria according to the requirements, my candidature is liable to be cancelled.

Note : After final submission ,Candidate will not be able to edit any information.

Final Submit

Click on **Yes, Print It!** And your application will appear on the screen as shown below

Student Registration Form

[illegible]